

Report of Head of Governance and Scrutiny Support

Report to Scrutiny Board (Adults and Health)

Date: 27 June 2017

Subject: Sources of work for the Scrutiny Board

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. Scrutiny Boards are responsible for ensuring that items of scrutiny work come from a strategic approach as well as a need to challenge service performance and respond to issues of high public interest.
2. The Vision for Scrutiny¹, attached at Appendix 1, recognises that like all other Council functions, resources to support the Scrutiny function are under considerable pressure and that requests from Scrutiny Boards cannot always be met. Consequently, when establishing their work programmes Scrutiny Boards should:
 - Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame;
 - Avoid pure “information items” except where that information is being received as part of a policy/scrutiny review;
 - Seek the advice of the Scrutiny officer, the relevant Director and Executive Member about available resources;
 - Avoid duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue;
 - Balanced in terms of the workload across the Scrutiny Boards and as to the type of Scrutiny taking place;

¹ Agreed by Full Council on 21 May 2015.

- Sufficiently flexible to enable the consideration of urgent matters that may arise during the year.
3. This report provides information and guidance on potential sources of work and areas of priority within the Board's terms of reference. In consultation with the relevant Directors and Executive Board Member, the Scrutiny Board is requested to consider priority areas of Scrutiny for the forthcoming municipal year.

Recommendations

4. Members are requested to;
- Use the attached information and the discussion with those present at the meeting to draw up a list of areas for Scrutiny for the forthcoming municipal year.
 - Request that the Chair and the Principal Scrutiny Officer consult with the relevant Director and Executive Board Members regarding resources in line with the agreed Vision for Scrutiny and report back to the next meeting with a more detailed work programme.

1.0 Purpose of this report

- 1.1 To assist the Scrutiny Board in effectively managing its workload for the forthcoming municipal year, this report provides information and guidance on potential sources of work and areas of priority within the Board's terms of reference.

2.0 Background information

- 2.1 Scrutiny Boards are responsible for ensuring that items of scrutiny work come from a strategic approach as well as a need to challenge service performance and respond to issues of high public interest.

3.0 Main issues

Best Council Plan

- 3.1 A refresh of the Best Council Plan was agreed by Council in February 2016 to reflect the significant changes to the context in which the council is working. The resulting 'Best Council Plan – Summary' is attached as Appendix 2.

Leeds Joint Health and Wellbeing Strategy

- 3.2 Leeds Joint Health and Wellbeing Strategy (2016-21) which sets out the twelve priority areas and five desired outcomes for the City; and informs health and social care decision-making across the City is attached at Appendix 3.

Matters identified by previous Scrutiny Board (Adult Social Services, Public Health, NHS)

- 3.3 During the preceding municipal year (2016/17), the previous Scrutiny Board considered a wide range of issues. This included the following matters that may be worthy of consideration during the development of the 2017/18 work schedule:
 - Implementation and progress of previous 'Better Lives Strategy' decisions and the development of future proposals.
 - Service quality – moving from monthly to quarterly reports on the outcome of CQC inspection reports across Leeds health and social care landscape. Particularly focusing on social care services such as nursing care, residential care and home care.
 - NHS provider updates – regular updates from Leeds' major NHS provider trusts (i.e. Leeds Teaching Hospitals NHS Trust (LTHT), Leeds and York Partnership NHS Foundation Trust (LYPFT) and Leeds Community Healthcare NHS Trust (LCH)), including general progress; progress against CQC actions; key performance measures; quality account priorities; and, any specific matters identified by the Scrutiny Board. A recent Clinical Commissioning Group integrated quality and performance report is attached at Appendix 4 for consideration.
 - Follow-up the areas arising from the budget actions agreed by Executive Board², as follows:

² From the Executive Board meeting, 8 February 2017.

- (a) For all proposed budget savings, there is a clear narrative that explains how the savings will be achieved, including (but not limited to) service redesign and service commissioning/ decommissioning.
- (b) The Board notes the comments of the Scrutiny Board (Adult Social Services, Public Health, NHS) in respect of the Adult Social Care precept and the assurances provided through the submitted report on the justification and how the additional funding will be utilised.
- Continued oversight of the Council's budget within the Scrutiny Board's terms of reference – specifically focusing on the impact of the 2017/18 budget decisions. The Executive Board's reports 'Financial Performance – Outturn Financial Year ended 31/3/17' and 'Financial Health Monitoring 2017/18 – Month 2 (May 2017)' are appended to this report at Appendix 5 and 6, respectively.
- Concluding the Board's consideration of the specific matters identified as part of the Board's work around 'Men's Health' – which focused on suicide and NHS health checks.
- Maintained overview of the development of primary care across the City, including the joint working and governance arrangements across Leeds three Clinical Commissioning Groups (CCGs).
- Oversight of the emerging and developing Leeds Health and Care Plan (related to and supporting the West Yorkshire and Harrogate Sustainability and Transformation Plan).
- Maintained oversight of any proposed health service change / development – specifically focusing on proposed 'substantial' variations / development.
- Continued oversight of autism assessment times across the City.
- Delayed hospital discharges – an area of work identified for 2016/17 but delayed due to capacity and changing priorities for the Scrutiny Board.

Other sources of Scrutiny work

- 3.4 The Scrutiny Boards' terms of reference are also determined by reference to Directors' delegations. As such, Scrutiny Boards have always challenged service directorates across the full range of council activities and the Scrutiny Board may therefore undertake pieces of scrutiny work in line with its terms of reference, as considered appropriate.
- 3.5 Other common sources of work include pre-decision scrutiny, requests for scrutiny and other corporate referrals. The Board is also required to be formally consulted during the development of key policies which form part of the council's budget and policy framework.
- 3.6 The Board also has delegated responsibility to discharge the Council's 'scrutiny of the NHS' function, which includes responsibility to:
 - Review and scrutinise any matter relating to the planning, provision and operation of the health service in its area and to make reports and recommendations on any such matter it has reviewed or scrutinised;

- Comment on, make recommendations about, or report to the Secretary of State in writing about such proposals as are referred to the authority by a relevant NHS body or a relevant health service provider;
- Respond to consultation by any relevant NHS body or health service provider; and,
- Nominate Members to any joint overview and scrutiny committee appointed by the authority.

3.7 Matters which fall within the terms of reference of the Scrutiny Board include:

- Arrangements made by local NHS bodies to secure hospital and community health services to the inhabitants of the authority's area and the quality and safety of such services;
- Provision of family health services, personal medical services, personal dental services, pharmacy and NHS ophthalmic services;
- Arrangements made by the authority for public health, health promotion, health improvement and for addressing health inequalities;
- Planning of health services by NHS bodies, including plans made in cooperation with local authority's Health and Wellbeing Board for improving both the health of the local population and the provision of health care to that population;
- Any matter referred by Healthwatch Leeds; and
- Arrangements made by relevant NHS bodies and health service providers for consulting and involving patients and the public.

4.0 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 It is recognised that in order to enable Scrutiny to focus on strategic areas of priority, each Scrutiny Board needs to establish an early dialogue with the Directors and Executive Board Members holding the relevant portfolios. The Vision for Scrutiny, agreed by full Council in May 2015 also states that Scrutiny Boards should seek the advice of the Scrutiny officer, the relevant Director and Executive Member about available resources prior to agreeing items of work.

4.2 Equality and Diversity / Cohesion and Integration.

4.2.1 The Scrutiny Board Procedure Rules state that, where appropriate, all terms of reference for work undertaken by Scrutiny Boards will include 'to review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the Council's Equality and Diversity Scheme'.

4.3 Council Policies and the Best Council Plan

4.3.1 The terms of reference of the Scrutiny Boards promote a strategic and outward looking Scrutiny function that focuses on the best council objectives.

4.4 Resources and Value for Money

4.4.1 Experience has shown that the Scrutiny process is more effective and adds greater value if the Board seeks to minimise the number of substantial inquiries running at one time and focus its resources on one key issue at a time.

4.4.2 The Vision for Scrutiny, agreed by full Council also recognises that like all other Council functions, resources to support the Scrutiny function are under considerable pressure and that requests from Scrutiny Boards cannot always be met. Consequently, when establishing their work programmes Scrutiny Boards should:

- Seek the advice of the Scrutiny officer, the relevant Director and Executive Member about available resources;
- Avoid duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue;
- Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report has no specific legal implications.

4.6 Risk Management

4.6.1 There are no risk management implications relevant to this report.

5.0 Conclusions

5.1 Scrutiny Boards are responsible for ensuring that items of scrutiny work come from a strategic approach as well as a need to challenge service performance and respond to issues of high public interest. This report provides information and guidance on potential sources of work and areas of priority within the Board's terms of reference. In consultation with the relevant Directors, Executive Board Member and Scrutiny Officer, the Scrutiny Board is requested to consider areas of Scrutiny for the forthcoming municipal year.

6.0 Recommendations

6.1 Members are requested to;

- Use the attached information and the discussion with those present at the meeting to draw up a list of areas for Scrutiny for the forthcoming municipal year.
- Request that the Chair and the Principal Scrutiny Officer consult with the relevant Director and Executive Board Members regarding resources in line with the agreed Vision for Scrutiny and report back to the next meeting with a more detailed work programme.

7.0 Background papers³

³ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

7.1 None